

# Announcement: Welcome Our New Team Member!

Dear Team,

We are excited to announce that **[New Colleague's Name]** will be joining our team as a **[Job Title]** starting on **[Start Date]**.

**[New Colleague's Name]** brings a wealth of experience in **[Relevant Experience or Skills]** and will be a valuable addition to our team.

Please join us in welcoming **[New Colleague's Name]** to the team. We encourage everyone to introduce yourselves and help **[him/her/them]** feel at home.

Best regards,  
[Your Name]  
[Your Job Title]