

Municipal Event Sponsorship Proposal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are excited to extend an invitation for your organization to become a sponsor of the upcoming [Event Name], taking place on [Event Date] at [Event Location]. This event aims to [briefly describe the purpose of the event, e.g., promote community engagement, support local businesses, etc.].

Your sponsorship will not only ensure the success of this event but will also enhance your organization's visibility within the community. We anticipate an attendance of [insert expected number of participants] from diverse backgrounds, providing a unique opportunity for outreach.

Sponsorship Levels:

- Gold Sponsor: \$[Amount] (includes benefits)
- Silver Sponsor: \$[Amount] (includes benefits)
- Bronze Sponsor: \$[Amount] (includes benefits)

We would be delighted to discuss this opportunity with you and explore how we can collaborate for the benefit of our community. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity to support [Event Name] and contribute to the betterment of our community.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]