

# Dear [Sponsor's Name],

We are excited to announce our upcoming Holiday Gala, scheduled for [Date] at [Venue]. This year, we are seeking sponsors to help us make this event a memorable celebration.

The Holiday Gala brings together community leaders, businesses, and families for an evening of fun, food, and festivities, all while supporting [Cause/Organization]. We invite you to participate as a sponsor and contribute to this wonderful occasion.

## Sponsorship Levels

- **Platinum Sponsor: \$10,000** - Includes premium table, logo on all promotional materials, and recognition during the event.
- **Gold Sponsor: \$5,000** - Includes a table for 8, logo on event program, and social media mentions.
- **Silver Sponsor: \$2,500** - Includes a table for 6, name listed in event program.
- **Bronze Sponsor: \$1,000** - Includes name recognition at the event.

Your support will not only enhance the success of the Holiday Gala but will also help [Cause/Organization] achieve its goals for the upcoming year. We would be thrilled to have you onboard as a valued partner in this endeavor.

If you are interested in this opportunity, please feel free to contact me at [Your Phone Number] or [Your Email]. We would love to discuss how we can work together.

Thank you for considering this opportunity to support [Cause/Organization] and make a difference in our community.

**Best regards,**

[Your Name]  
[Your Title]  
[Organization Name]  
[Phone Number]  
[Email Address]