

Request for Sponsorship

[Your Name]

[Your Title or Position]

[Your Organization or Dance Program Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Business Name]

[Business Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Dance Program Name], a local initiative dedicated to providing quality dance education to our community's youth. We are excited to announce our upcoming dance program starting on [start date], and we are seeking local business sponsorship to help make this project a success.

Your support will not only enable us to provide scholarships for underserved students but also allow us to enhance our program by acquiring necessary equipment and resources. In return for your sponsorship, we would prominently feature your business's logo on our promotional materials, website, and at our end-of-program recital, providing great exposure to the local community.

Thank you for considering this opportunity. I would love the chance to discuss this with you further and explore how we can collaborate. Please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Warm regards,

[Your Name]

[Your Title or Position]

[Your Organization or Dance Program Name]