

Community Engagement Proposal

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Hospital Name]
[Hospital Address]
[City, State, Zip]

Subject: Community Engagement Proposal for [Event Name]

Dear [Recipient Name],

I am writing to propose a collaborative community engagement event that aims to promote health awareness and enhance community involvement at [Hospital Name]. Our organization, [Your Organization], focuses on [briefly explain your organization's mission and goals].

The proposed event, titled [Event Name], is scheduled for [Date] at [Venue/Location]. This event is designed to [briefly describe the purpose of the event and its benefits to the community, for instance, health screenings, workshops, etc.].

We believe that partnering with [Hospital Name] can significantly enhance the impact of this event. We propose the following roles:

- Medical Staff Participation: [details]
- Resource Distribution: [details]
- Promotion and Marketing: [details]

Your involvement would not only showcase [Hospital Name]'s commitment to community health but also help in strengthening relations within the community.

We would love to discuss this proposal in further detail and explore how we can work together to make [Event Name] a success. Please let me know your availability for a meeting at your earliest convenience.

Thank you for considering this opportunity for collaboration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]