

# Request for Sponsorship

Date: [Insert Date]

[Foundation/Grant Name]

[Foundation/Grant Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to you on behalf of [Your Organization's Name], an organization dedicated to promoting artistic expression and community engagement through the arts. We are excited to announce an upcoming art exhibition titled "[Exhibition Title]" scheduled to take place on [Exhibition Date] at [Exhibition Venue].

Our exhibition aims to [briefly describe the goals and significance of the exhibition, e.g., showcase emerging artists, address contemporary issues, etc.]. We believe that your foundation's commitment to [mention the foundation's mission or programs that align with your event] makes you an ideal partner for this endeavor.

We are seeking sponsorship to support various elements of the exhibition, including [list specific areas such as venue costs, artist stipends, marketing, etc.]. Your generous contribution will not only help us realize this vision but will also highlight your organization's commitment to fostering the arts and supporting local talent.

We would like to propose the following sponsorship levels:

- Platinum Sponsor: \$[Amount] - [List benefits]
- Gold Sponsor: \$[Amount] - [List benefits]
- Silver Sponsor: \$[Amount] - [List benefits]

Additionally, we would be open to discussing any specific sponsorship ideas that align with your foundation's goals.

We would be honored to partner with [Foundation/Grant Name] and showcase your support during our exhibition. I would love the opportunity to discuss this further and explore how we can work together to make this event a success.

Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]