

Letter of Inquiry for Athletic Sponsorship

[Your Name]

[Your Position]

[College/University Name]

[Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Title]

[Company Name]

[Company Address]

[City, State, Zip]

Dear [Sponsor's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] for the [Sport] team at [College/University Name]. We are reaching out to explore potential sponsorship opportunities with [Company Name] that could mutually benefit both our athletics program and your brand.

Our team has shown significant progress this season, with [Brief Mention of Achievements/Goals]. We believe that partnering with [Company Name] can enhance our efforts while providing your brand with exposure to our enthusiastic student body and loyal community supporters.

We would be thrilled to discuss how we can collaborate, whether through financial support, equipment donations, or promotional partnerships. Please let us know a convenient time for you to meet, or feel free to reach out via phone or email.

Thank you for considering this opportunity. We look forward to the possibility of working together to promote athletics while supporting the community.

Sincerely,

[Your Name]

[Your Position]

[College/University Name]