

# Request for Recommendation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a letter of recommendation as I apply for a data science position at [Company Name]. During my time at [Your Institution/Organization], I thoroughly enjoyed [specific experience or project] and believe it highlights my skills in data analysis and problem-solving.

Your insights into my work ethic and capabilities would be invaluable. The deadline for submission is [Deadline Date], and I would be happy to provide additional information to assist you in this process.

Thank you very much for considering my request. I greatly appreciate your support!

Best regards,

[Your Name]

[Your Email]

[Your Phone Number]