

Reference Request for [Student's Name]

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a letter of reference for my student, [Student's Name], who is applying to [Name of Acting Program] at [Name of Institution].

[Student's Name] has demonstrated exceptional talent and dedication in their stage performances, including [mention specific productions or roles]. Their ability to connect with the audience and portray diverse characters sets them apart as an aspiring actor.

Having worked with [Student's Name] over the past [time period], I have witnessed their commitment to honing their craft. They consistently display professionalism, adaptability, and a deep understanding of performance techniques.

Your support in providing a reference would greatly enhance [Student's Name]'s application, showcasing their capabilities and passion for acting. If you need any further information or specifics to aid in your response, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this request. Your insights and experiences would be invaluable to [Student's Name]'s future in the performing arts.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Institution]