

# Reference Request for Acting Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to respectfully request a reference for my application to [Name of Acting Program] at [Institution Name]. As a seasoned performer with [number] years of experience in [specific acting/styles, e.g., theater, film, etc.], I believe that your insights into my work and dedication would greatly enhance my application.

Throughout my career, I have had the privilege to work on numerous productions, including [mention notable performances or roles]. Your guidance and mentorship during my time at [mention previous affiliation, e.g., theater company, workshop] have profoundly influenced my growth as an artist.

I am excited about the opportunity this program presents and believe that your recommendation would provide a comprehensive understanding of my abilities and commitment to the craft. If you agree, I would be happy to provide any additional information or discuss specific points that might be helpful in your reference.

Thank you very much for considering my request. I appreciate your support and guidance throughout my career. Please let me know if you would be willing to assist me with this.

Sincerely,

[Your Name]