

Request for Reference for IT Certification

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request your support as I pursue my [specific IT certification] certification. Your insights and experiences in our time working together would greatly enhance my application.

As you may know, this certification requires a reference from a professional who can speak to my skills and capabilities in the IT field. I believe that you could provide valuable insights based on our collaboration on [specific project or experience].

If you agree, I would be happy to provide any additional information you might need, including my resume or details about the certification process. I appreciate your consideration and look forward to the possibility of your support.

Thank you very much for your time!

Sincerely,
[Your Name]
[Your Job Title]
[Your Contact Information]