

# Reference Request Letter

Date: [Insert Date]

Dear [Supervisor's Name],

I hope this message finds you well. I am writing to kindly request your support in providing a reference for my application to the doctoral program in [Program Name] at [University Name]. I believe that your insights into my research abilities and work ethic would greatly strengthen my application.

During my time working under your supervision on [Research Project/Topic], I gained valuable experience that I believe will contribute to my success in the program. I am confident that your perspective on my skills and accomplishments would be beneficial.

The deadline for submission is [Deadline Date], and the reference can be submitted online through the university's application portal. I would be happy to provide any additional information or materials you may need.

Thank you very much for considering my request. I truly appreciate your time and support.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]