

Recommendation Request for Job Application

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request your support in providing a recommendation for me as I apply for a position with [Company/Organization Name] as an [Job Title]. My experiences in the [specific aviation program or course] at [Institution Name] have significantly shaped my passion and skills in the aviation industry.

As you know, during my time in the program, I gained [mention specific skills, projects, or achievements]. I believe that these experiences, combined with your perspective on my work ethic and dedication, would greatly enhance my application.

The deadline for submission is [Deadline Date], and the recommendation can be sent directly to [email address or submission link]. If you need any further information or details regarding the position, please feel free to reach out.

Thank you very much for considering my request. I truly appreciate your time and support.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]

[Your LinkedIn Profile or Professional Website, if applicable]