

# Reference Letter for [Student's Name]

Date: [Insert Date]

[Your Name]

[Your Title/Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am pleased to write this letter of reference for [Student's Name] who is applying for the undergraduate social work program at [University Name]. I have had the pleasure of knowing [Student's Name] for [duration] as [he/she/they] was a student in my [class or program] at [School/University Name].

[Student's Name] has demonstrated remarkable skills in empathy, communication, and critical thinking, which are vital for a successful career in social work. During [his/her/their] time in my class, [he/she/they] consistently showed a commitment to understanding diverse perspectives and addressing social issues through meaningful engagement.

One particular instance that stands out is when [describe a specific example of the student's skills or achievements related to social work]. This experience showcased [his/her/their] ability to [mention relevant skills or attributes], which I believe will be invaluable in [his/her/their] future studies and profession.

In addition to [his/her/their] academic capabilities, [Student's Name] is a natural leader and a team player. [He/She/They] has actively participated in [mention relevant extracurricular activities or community service], which speaks volumes about [his/her/their] dedication to making a positive impact in the community.

I wholeheartedly recommend [Student's Name] for the undergraduate social work program at [University Name]. I am confident that [he/she/they] will bring enthusiasm, dedication, and a strong desire to learn to your program. Please feel free to contact me if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]