

Date: [Insert Date]

[Your Name]
[Your Title/Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to strongly recommend [Intern's Name] for the social work internship at [Organization/Agency Name]. I have had the pleasure of working with [Intern's Name] for [duration] at [Your Organization], where I serve as [Your Position].

[Intern's Name] possesses exceptional qualities that are vital for a successful career in social work. They have demonstrated strong interpersonal skills, compassion, and a commitment to helping others. During their time with us, [he/she/they] [provide specific examples of contributions or projects that showcase the intern's skills].

Moreover, [Intern's Name] has shown remarkable ability to [mention any relevant skills or qualities such as teamwork, leadership, problem-solving, etc.]. I am confident that [he/she/they] will bring the same level of dedication and enthusiasm to your internship program.

In conclusion, I wholeheartedly endorse [Intern's Name] for this internship, and I believe that [he/she/they] will make a valuable addition to your team. Please feel free to contact me at [Your Phone Number] or [Your Email] should you require any further information.

Sincerely,
[Your Name]
[Your Title/Position]