

Reference Request for Graphic Design Applicant

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a reference for [Applicant's Name], who is applying to [Name of Art School] for their graphic design program. [Applicant's Name] has been a remarkable student in my [specific course or context] class, and I believe their talents and dedication would make them a strong candidate for this program.

During their time in my class, [Applicant's Name] demonstrated exceptional skills in [specific skills, projects, or attributes], showcasing their creativity and technical abilities. Their unique approach to design and strong work ethic truly set them apart from their peers.

I would be grateful if you could provide a reference that reflects [Applicant's Name]'s strengths and contributions. Your insights would greatly assist in their application process.

Thank you for considering this request. Please let me know if you require any further information or if there's a convenient time for me to discuss this with you.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]