

# Request for Reference

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your support in providing a reference for my upcoming application for a temporary internship at [Company/Organization Name]. I greatly value your insight into my work ethic and skills from my previous role as [Your Position] during the [Season/Year].

This internship opportunity aligns perfectly with my career goals, and I believe that your perspective would significantly strengthen my application. If you could share your thoughts on my contributions and capabilities, it would be immensely appreciated.

Thank you for considering my request. Please let me know if you need any additional details or if there's a convenient time for us to discuss this further.

Warm regards,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile (if applicable)]