

Letter of Reference Request

Date: [Insert Date]

To whom it may concern,

I hope this message finds you well. My name is [Your Name], and I am applying to the [Specific Program Name] at [Dental School Name]. I am reaching out to kindly request your support in providing a letter of reference on my behalf.

As you know, I have had the privilege of working with you at [Your Workplace/Institution] as a [Your Position/Role]. During this time, I have developed my skills in [specific skills or experiences relevant to dental program], which I believe will be invaluable as I pursue my studies in dentistry.

The application deadline for the program is [Insert Deadline]. If you agree to assist me, the letter can be submitted directly to [Insert Submission Details or Link], or I can provide you with a sealed envelope, if preferred.

Thank you for considering my request. Your support would mean a lot to me as I take this important step in my career. Please let me know if you require any further information.

Sincerely,
[Your Name]
[Your Contact Information]