

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request a reference for my application to [Dental School Name]. I have had the privilege of volunteering at [Volunteer Organization Name] over the past [duration], where I engaged in various community outreach programs focused on dental hygiene education.

During my time there, I assisted in organizing dental camps, educating children and adults about oral health, and even participated in some basic screenings under professional supervision. This experience has solidified my commitment to pursuing a career in dentistry and helped me develop essential skills in communication, empathy, and teamwork.

It would mean a great deal to me if you could highlight this volunteer experience, along with my dedication and work ethic, in your reference. Your insight would undoubtedly enhance my application.

Thank you for considering my request. Please let me know if you would need any more information or if we can arrange a time to discuss this further.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]