

# Acceptance of Employment

Dear [Employer's Name],

I am writing to formally accept the offer of employment for the position of [Job Title] at [Company Name], as detailed in your letter dated [Date of Offer]. I am very excited about the opportunity to work with your team and contribute to [specific goals or values of the company].

I confirm that I will begin employment on [Start Date] and I understand the terms of employment to be as outlined in your letter. I appreciate the offer of [mention any specific terms like salary, benefits, etc.], and I am enthusiastic about joining [Company Name].

Thank you once again for this great opportunity. I look forward to working with you and the team.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]