

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a reference from you as I apply for advanced practice nursing positions. Having had the pleasure of working alongside you at [Organization/Institution Name], I believe your insights into my skills and experiences would be invaluable to my application.

During my time at [Organization/Institution Name], I [briefly mention your role or contributions], which I feel has prepared me for the challenges of an advanced practice nursing position. Your perspective on my clinical abilities and professional ethic would greatly enhance my candidacy.

If you are willing to assist me, I would be happy to provide any additional information about the positions I am applying for and the specific qualities I hope you can address in your reference.

Thank you very much for considering my request. I appreciate your support and guidance throughout my career.

Sincerely,

[Your Name]

[Your Contact Information]