

Reference Request for Mentorship

Dear [Mentor's Name],

I hope this message finds you well. I am reaching out to kindly request your support in providing a reference for my academic pursuits.

As you know, I am currently applying to [specify the program, scholarship, or opportunity], and I believe that your insights into my skills and experiences would greatly enhance my application.

During our time working together on [mention any specific project or experience], I gained valuable knowledge and skills, and your mentorship has had a profound impact on my academic journey.

If you are willing, I would greatly appreciate your assistance in writing a reference letter on my behalf. The deadline for submission is [insert deadline]. I can provide any additional information that you may need, including details about the program and my recent accomplishments.

Thank you very much for considering my request. I sincerely appreciate your time and support.

Best regards,

[Your Name]

[Your Contact Information]

[Your Academic Institution]