Reference Request for Freelance Work

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am reaching out to kindly request a letter of reference from you regarding my completion of the coding boot camp at [Bootcamp Name]. As I venture into freelance work, I believe your endorsement would greatly bolster my credibility.

During my time at [Bootcamp Name], I acquired skills in various programming languages, tools, and frameworks that I have successfully applied in my projects. Your perspective on my capabilities and work ethic would be invaluable to potential clients.

If you are able to assist me, I would be extremely grateful. I can provide any additional information you may need, including my resume or details of specific projects we collaborated on during the boot camp.

Thank you for considering my request. I appreciate your support and look forward to your positive response.

Sincerely,

[Your Name]