

Real Estate License Reference Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a reference to support my application for the renewal of my Real Estate License. As you are aware, I have enjoyed working in the real estate field and have strived to maintain a high standard of professionalism and service throughout my career.

Your endorsement would not only enhance my application but also provide valuable insight into my work ethic and contributions in our field. I would greatly appreciate it if you could provide a brief letter of reference detailing our professional relationship and my capabilities as a real estate agent.

Please let me know if you require any additional information, or if I can assist in any way. Thank you very much for considering my request, and I look forward to your positive response.

Sincerely,

[Your Name]