

# Feedback on Project Timeline Alterations

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide feedback regarding the recent alterations to the project timeline for [Project Name].

Firstly, I appreciate the efforts taken to address the challenges we've encountered. However, I have some concerns about the proposed changes. The adjustment to [specific timeline or milestone] could impact our overall deliverables, particularly in relation to [specific task or responsibility].

Additionally, I believe that further clarity on the reasons behind these alterations would be beneficial for our team to align more effectively with the revised timeline.

Thank you for considering my feedback. I look forward to discussing this with you further to ensure we remain on track to meet our project goals.

Best regards,

[Your Name]

[Your Position]

[Your Company]