

Reference Request for Residency Program

Date: [Insert Date]

[Referee's Name]

[Referee's Title]

[Referee's Institution]

[Referee's Address]

[City, State, Zip Code]

Dear [Referee's Name],

I hope this message finds you well. I am writing to request your support in providing a reference for my application to the [specific residency program name] at [institution name]. As part of my application, I need a reference that speaks to my patient care experience and skills in a clinical setting.

During my time at [where you worked together], I had the opportunity to [briefly describe your patient care experience and responsibilities]. I believe that your insights into my work ethic and my ability to provide compassionate care would greatly benefit my application.

If you are willing to provide a reference, I would be happy to share my application details and any specific points you might want to address. The deadline for submission is [insert deadline], and I can provide you with further instructions on how to submit your reference.

Thank you very much for considering my request. I truly appreciate your support and guidance throughout my medical journey.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]