

Dear [Curator's Name],

I hope this message finds you well. I am writing to request a reference for my internship application at [Internship Program/Organization Name]. I had the pleasure of working alongside you during my time at [Museum/Institution Name], where I gained invaluable experience in [specific skills or projects].

As I pursue this opportunity, I believe your insights about my work ethic and contributions would provide a strong endorsement of my qualifications. If you are willing, I would greatly appreciate it if you could provide a brief reference by [specific date].

Thank you very much for considering my request. I truly appreciate your support and guidance.

Best regards,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile URL (if applicable)]