

Reference Request for Coaching Position

Date: [Insert Date]

[Reference's Name]

[Reference's Title]

[Reference's Organization]

[Reference's Address]

[City, State, Zip Code]

Dear [Reference's Name],

I hope this message finds you well. I am writing to kindly ask for your support as I apply for a coaching position with the [Insert Program/Team Name] at [Insert Institution/Organization Name]. Given our previous experience working together at [Insert Previous Organization/Team Name], I believe you can provide valuable insight into my skills and qualifications as a coach.

The [Insert Program/Team Name] is looking for someone who is not only passionate about athletics but also committed to fostering a positive and inclusive environment for all athletes. In our time together, I truly appreciated your mentorship and guidance, and I would be grateful if you could articulate my coaching approach and dedication to this program.

If you agree, I would be happy to provide any additional information about the position or my recent accomplishments in athletics. Please let me know if you need anything else to assist you in writing the reference.

Thank you very much for considering my request. I truly value your support and mentorship.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]

[City, State, Zip Code]