

# Exchange Program Reference Request

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a reference for my application to the language immersion program at [Program/Institution Name]. Your support and insight would greatly enhance my chances of being accepted.

During my time at [Your School/Organization Name], I have greatly enjoyed learning [language] and believe that this immersion program will help me develop my skills further. Your perspective on my dedication and ability to learn languages would be invaluable.

If you are willing to assist me, please let me know if you need any additional information about the program or my qualifications. The deadline for submission is [Insert Deadline].

Thank you very much for considering my request. I appreciate your support!

Sincerely,

[Your Name]

[Your Contact Information]