

Reference Request for Graduate Assistantship

Dear [Supervisor's Name],

I hope this message finds you well. I am writing to kindly request your support in my application for a graduate assistantship position in [specific program or department] at [University Name]. As you know, I have greatly valued the experience of working under your supervision during [specific project or timeframe].

Given your familiarity with my skills and work ethic, I believe a reference from you would significantly enhance my application. The position involves [briefly describe the role and responsibilities], and I am eager to contribute my knowledge and experience gained from our collaboration.

If you agree to provide a reference, I will ensure you have all the necessary information regarding the application process and deadlines. Thank you for considering my request.

Sincerely,
[Your Name]
[Your Contact Information]
[Your Degree Program]