

Reference Request for Performance Evaluations

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request a reference for my upcoming performance evaluations at [Music School Name]. As you are aware, I have been a student in your [specific instrument or class] since [start date], and I believe your insights would be invaluable.

Having had the opportunity to learn under your guidance, your perspective on my progress and skills would greatly support my evaluation. I am particularly seeking feedback on [specific areas of focus, e.g., technique, musicianship, participation].

If you are willing, I would be grateful if you could submit your reference by [due date]. Please let me know if you require anything further to assist in this process.

Thank you very much for considering my request. I truly appreciate your support and guidance throughout my musical journey.

Warm regards,

[Your Name]

[Your Contact Information]

[Your Address]