

# Music School Reference Request for Internship

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a reference from you as I apply for internship opportunities in the music industry. As a student at [Music School Name], I have gained valuable experience in [specific area or skill related to music].

During my time at [Music School Name], I had the pleasure of working under your guidance in [specific course, project, or performance]. I believe your insights into my abilities would provide a strong endorsement of my qualifications and dedication.

Please let me know if you would be willing to provide a reference for me. I truly appreciate your support and guidance throughout my studies.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely,  
[Your Name]