

Subject: Request for a Reference

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to reconnect and also to ask for a favor. As I explore new opportunities in my career, I would greatly appreciate it if you could provide a reference for me on LinkedIn.

Having worked together at [Company/Project Name], I believe that your insights would provide a meaningful perspective on my skills and contributions. If you feel comfortable, a brief note about our collaboration would be invaluable to me.

Thank you for considering my request. Please let me know if you need any information or if there is anything I can do to assist you in return.

Best regards,

[Your Name]

[Your LinkedIn Profile URL]

[Your Contact Information]