

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your kind assistance in providing a recommendation for my application to the [Name of Artist Residency Program]. As you are aware, I have been deeply involved in [your artistic practice or relevant work], and I believe that this residency would greatly enhance my artistic development.

Your insight into my work and dedication to my craft would provide valuable context for the selection committee. I have always appreciated your [mention any specific guidance, mentorship, or collaboration] and feel that your perspective would carry significant weight in my application.

The deadline for the recommendation letter is [insert deadline]. If you agree, I would be happy to provide any additional information or materials you need to assist in your writing. Thank you very much for considering my request. I truly appreciate your support.

Warm regards,

[Your Name]

[Your Contact Information]

[Your Website or Portfolio link]