

Tenant Application Reference Request

Date: [Insert Date]

To: [Property Manager's Name]

[Property Management Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Property Manager's Name],

I hope this message finds you well. I am writing to request a reference for [Tenant's Name] who has applied for a rental property located at [Property Address].

[Tenant's Name] has been a tenant in my property at [Your Property Address] since [Start Date]. During this time, [he/she/they] has consistently demonstrated responsibility, reliability, and respect towards the property and neighbors.

If you could provide a reference regarding [Tenant's Name]'s rental history, payment punctuality, and overall conduct as a tenant, I would greatly appreciate it. Your feedback is invaluable in helping me make an informed decision regarding [his/her/their] application.

Please feel free to contact me directly at [Your Phone Number] or [Your Email Address] if you require any more information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]