Tenant Application Reference Request

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your assistance in providing a reference for my rental application for a new apartment.

As you know, I have been a tenant at [Your Current Address] from [Start Date] to [End Date]. During this time, I have consistently paid my rent on time and have taken good care of the property. I am seeking a reference that reflects my reliability and responsibility as a tenant.

The new landlord may contact you at [Your Phone Number] or [Your Email Address] if they need any further information regarding my tenancy.

Thank you very much for your support and assistance. It is greatly appreciated.

Sincerely,

[Your Name]

[Your Current Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]