

Reference Request for Tenant Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. My name is [Your Name], and I am in the process of applying for a tenancy at [Property Address]. As part of the application process, I am required to provide references, and I am reaching out to kindly ask if you would be willing to serve as a reference for me.

I have enjoyed a positive relationship at [Previous Property Name/Address], where I have been a tenant for [Duration]. I believe your insights regarding my conduct as a tenant would be invaluable in my application.

If you agree, please feel free to respond directly to this email or contact me at [Your Phone Number]. Your assistance would be greatly appreciated, and I am happy to provide any additional information you may need.

Thank you very much for considering my request.

Sincerely,

[Your Name]