

Dear Professor [Last Name],

I hope this message finds you well. I am writing to request your support as I prepare to apply for the MBA program at [University Name]. Having thoroughly enjoyed and learned a great deal in your [Course Name] class during my time at [University/College Name], I believe you could provide a valuable perspective on my academic abilities and potential for success in graduate studies.

During the course, I appreciated your guidance on [specific topics/projects]. Your feedback greatly influenced my [skills/interest in the field], and I feel that your insights could significantly enhance my application.

The program is particularly appealing to me because [briefly explain why you want to pursue this MBA program]. I believe that my experience in your course and my subsequent [experience, internships, or projects] have prepared me well for this next step in my career.

If you are comfortable providing a recommendation, the deadline for submission is [date]. I can provide any additional information you might need, such as my resume or details about the program.

Thank you very much for considering my request. I really appreciate your support and guidance as I take this important step in my career.

Best regards,

[Your Full Name]

[Your Email Address]

[Your Phone Number]

[Your LinkedIn Profile (optional)]