

Subject: Request for Endorsement for MBA Program

Dear [Colleague's Name],

I hope this message finds you well. I am writing to seek your endorsement for my application to the MBA program at [University/Institution Name]. I believe that your support would greatly enhance my chances of being accepted into this esteemed program.

Having worked together on [specific project or task], I appreciate your insights and guidance, and I have learned immensely from our collaboration. Your perspective on my skills, work ethic, and leadership potential would lend significant weight to my application.

The MBA program aligns perfectly with my career aspirations, and I am confident that it will equip me with the necessary knowledge and skills to excel in our field. I am eager to bring back the insights gained from this experience to our team.

If you agree to endorse my application, I would be happy to provide you with any additional information you might need, including my CV and details about the program. Thank you for considering my request. I truly value your support.

Warm regards,

[Your Name]

[Your Job Title]

[Your Contact Information]