

Sports Team Reference Inquiry

Date: [Insert Date]

To Whom It May Concern,

I am writing to request a reference for [Player's Name], who has been a member of our sports team, [Team Name], for [Duration]. We are in the process of [reason for the inquiry, e.g., assessing their performance for a scholarship or a new team opportunity].

[Player's Name] has consistently demonstrated [specific qualities or skills], and it would be greatly appreciated if you could provide insight into their abilities and contributions to the team.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your time and assistance.

Sincerely,

[Your Name]

[Your Position]

[Team Name]