

Request for Apprenticeship Program Reference

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your assistance as I am applying for an apprenticeship program at [Program/Company Name]. As someone who has guided me in my professional journey, I believe that your insights and perspective would be invaluable to my application.

The program focuses on [briefly describe the program and its relevance to your career goals]. I am confident that your reference would strengthen my application significantly.

If you are willing to provide a reference, I would be happy to provide more information about the program and discuss the specific skills and experiences I would like you to highlight.

Thank you for considering my request. I truly appreciate your support and guidance.

Sincerely,
[Your Name]
[Your Contact Information]