

Job Shadowing Reference Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your support as I embark on a career transition from [Current Career/Field] to [Desired Career/Field]. I believe that job shadowing you would greatly enhance my understanding of the industry and help me develop the necessary skills.

As you know, my background in [Your Background/Experience] has equipped me with valuable skills such as [Skills], but I am eager to learn more about the [Desired Career/Field] and gain practical insights from an experienced professional like you.

If you are open to this request, I would greatly appreciate the opportunity to shadow you for a day or more at your convenience. Your guidance and mentorship would mean a lot to me during this crucial time of transition.

Thank you for considering my request. I look forward to the possibility of learning from you and appreciate any support you can provide.

Warm regards,

[Your Name]

[Your Contact Information]

[LinkedIn Profile (if applicable)]