

# Request for Citizenship Filing Reference

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Department or Agency Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a reference for my citizenship filing. My application was submitted on [Insert Date of Application] and I would like to inquire about the current status of my application.

For your reference, my application details are as follows:

- Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Application Number: [Your Application Number]

Should you require any further information or documentation, please do not hesitate to contact me at the phone number or email address provided above.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]