

Reference Request for Nursing School Application

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Professor's Name]
[Department]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Professor [Last Name],

I hope this message finds you well. I am writing to request a reference letter from you as I am in the process of applying to [Nursing School Name]. Your guidance and support during my time in [Course Name] played a significant role in my academic development, and I believe your insight would greatly enhance my application.

The submission deadline for the reference letter is [Deadline Date]. If you agree to assist me, I would be happy to provide more details about the nursing program and my aspirations, as well as any other information you might need.

Thank you very much for considering my request. I truly appreciate your support and look forward to hearing from you soon.

Sincerely,
[Your Name]