

Request for Reference Letter

Professor [Last Name],

I hope this message finds you well. I am writing to ask if you would be willing to provide a reference letter for my application to medical school. I have greatly appreciated your guidance and support during my time in [mention the class or program], and I believe that your insights would provide a strong endorsement of my candidacy.

The deadline for submission is [insert date], and I would be happy to provide any additional information you might need to assist with your letter.

Thank you very much for considering my request. I truly value your support.

Best regards,

[Your Full Name]

[Your Contact Information]

[Your Student ID]