

# Subject: Request for Reference for Leadership Program Nomination

Dear [Reference's Name],

I hope this message finds you well. I am reaching out to kindly request your support as I seek nomination for the [Name of Leadership Program] scheduled to take place in [Date/Year]. This program focuses on developing leadership skills and fostering innovative thinking among emerging leaders, and I believe participating in it would greatly benefit my career and personal growth.

Having collaborated with you at [Your Organization/Project], I believe you can provide valuable insights into my leadership abilities, work ethic, and commitment to our shared goals. A reference from you would not only enhance my application but also highlight my potential contributions to the program and beyond.

If you are willing to provide a reference, I would be happy to provide more details about the program and my motivations for applying. The deadline for submission is [Deadline Date], and any support you could lend would be greatly appreciated.

Thank you very much for considering my request. I appreciate your time and support.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]