

Reference Request for Fellowship Application

Dear [Peer's Name],

I hope this message finds you well. I am reaching out to request your assistance in my application for the [Fellowship Name] Fellowship. As part of the application process, I need to submit letters of reference, and I immediately thought of you given our collaboration on [specific project or experience].

Your insights into my work and contributions, especially during [specific instance or project], would provide a valuable perspective to the selection committee. The application is due on [due date], and if you agree, I would need the reference letter by [deadline for the reference]. I understand this is a busy time, and I truly appreciate your consideration.

If you are willing to help, I can send you additional details about the fellowship and my proposed research. Thank you very much for considering my request, and I look forward to your response.

Warm regards,

[Your Name]

[Your Contact Information]