

# Refinancing Loan Pre-Approval

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a pre-approval for refinancing my existing loan for the property located at [Property Address]. After reviewing my current financial situation, I believe refinancing will help me achieve better loan terms and lower my monthly payments.

Please find attached the necessary documents, including my credit report, income verification, and any additional information you may require.

I appreciate your attention to this matter and look forward to your prompt response regarding my pre-approval status.

Thank you for your assistance.

Sincerely,

[Your Name]