

Subject: Follow-Up on Reference Request

Dear [Interviewer's Name],

I hope this message finds you well. I wanted to take a moment to thank you once again for the opportunity to interview for the [Job Title] position with [Company Name] on [Date]. I truly enjoyed our conversation and learning more about the team and company culture.

I am reaching out to kindly follow up regarding my reference request. If you need any additional information or materials from my side, please let me know. I am enthusiastic about the possibility of joining your team and would appreciate any updates you may have regarding the process.

Thank you for your time and consideration. I look forward to hearing from you soon.

Best regards,
[Your Name]
[Your Phone Number]
[Your Email Address]