

Subject: Concerns Regarding Recent Data Loss Incident

Date: [Insert Date]

To [Recipient's Name],

I hope this message finds you well. I am writing to formally express my concerns regarding the recent data loss incident that occurred on [insert date of incident]. As you are aware, the loss of data can have significant implications for our organization and its stakeholders.

Given the sensitive nature of the information involved, I would like to request more transparency regarding the circumstances of this incident. Specifically, I would appreciate clarity on the following points:

- What data was lost and how it affects our operations
- What measures are being implemented to prevent such incidents in the future
- How will affected individuals be notified and supported
- The timeline for resolving the issues surrounding this incident

Thank you for addressing my concerns promptly. I look forward to your response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]